

ZONE 1 WOMEN'S COMMITTEE - ANNUAL GENERAL MEETING
Attended by ZOOM
SATURDAY, APRIL 27, 2024 @ 10:00 (PDT)/11:00 (MDT)
DRAFT MINUTES

CALL TO ORDER:

Zone Chair, Michelle Hansen called the meeting to order at 10:02 a.m. (PDT)

WELCOME:

Michelle welcomed attendees and thanked everyone for attending by zoom.

ROLL CALL:

Clubs Represented at AGM:

Course	Representative(s)	Course	Representative(s)
Balfour	Jackie Little	Kimberly	Mary Mayes
Birchbank	Jeri Santarossa	Fairmont - Mountainside	Joan Kozlowski
Castlegar	Linda Tamblyn	Fernie	Pat Moore
Creston	Loretta Fladhamer Virginia Harder	Purcell Golf (Kimberly)	Mary Mayes
Cranbrook	Marianne Whitehead Leslie Weaver	Radium - The Springs	Heath Harrington
Fernie	Pat Moore	Windermere Valley	Pat Andruschuk

Clubs not represented:

Balfour 2024	Golden	Mountain Meadows	Riondel
Champion Lakes	Granite Pointe	Nakusp	Slocan Lake
Christina Lake	Kaslo	Radium	Sparwood
Fairmont - Riverside	Kokanee Springs	Redstone	

ADOPTION OF THE AGENDA:

MOTION: That the agenda be adopted as amended to include the 2024 Rules report (item 5d).

M/S C

ADOPTION OF MINUTES FROM APRIL 29, 2023:

MOTION: That the minutes of the April 29, 2023 be adopted as amended noting Joan Kozlowski attended the meeting representing the Fairmont - Mountainside Course.

M/S C

INTRODUCTIONS – Zone 1 Executive Members

Zone-1 Executive - Chair	Michelle Hansen
Zone-1 Executive - Vice-Chair	Kathleen Elias (absent)
Zone-1 Executive – Secretary/Treasurer	Judy Madelung
Zone-1 Director	Linda Tamblyn

BUSINESS ARISING FROM THE MINUTES OF APRIL 29, 2023

No business

REPORTS:

a) CHAIR – Michelle Hansen

Michelle provided an overview of the executive moving forward and thanked Linda T. for her assistance during the past year and relayed that she feels confident the executive has a good understanding of what is required of them. Michelle also advised that the changing of signing authority at the Nelson District Credit Union has taken much longer than anticipated and has not been finalized to-date.

Michelle thanked Leslie Weaver and the Cranbrook Golf Club for hosting the 2024 Zone tournament June 1-2 and the Balfour Golf Club for hosting the 2024 B.C. Mid-Amateur tournament June 13-15.

April Biscaro has thankfully stepped up again this year to make sure everything pertaining to rules of a tournament are taken care of for these upcoming tournaments. Recruiting a new rules person and encouraging new members to get involved with the zone and any suggestions on maintaining the success of the zone is welcomed.

Report accepted as presented.

b) CHAMPIONSHIP CHAIR – Leslie Weaver, Co-Chair Chris Shumka

Leslie gave an overview of the upcoming June 1-2, 2024, Zone 1 Championship Tournament, deadline to register is May 24, 2024. Entry forms are available on zone website and fees are to be e-transferred.

2025 Zone Tournament date and host club to be announced by Zone Committee.

Report accepted as presented.

(action item)

c) TREASURER – Judy Madelung

Judy provided details of the on-going communications with the credit union and advised confirmation that account authorization for Michelle, Judy, and Linda will be finalized within a week.

As of March 31, 2024, the bank statement reflected a balance of \$6,863.14.

Nelson & District Credit Union	
BCGA Zone 1 Women's Committee	
Account	Amount
Chequing	\$6,863.14
Membership Shares	\$38.27
Balance Mar. 31/24	\$6,901.51

MOTION: That the financial information be accepted as presented.

M/S C

d) RULES CHAIR (interim) - April Biscaro

April advised she is willing to assist this year as rules official for the Zone Championship being held at the Cranbrook Golf Course June 1-2, 2024 and the BC Women's Amateur at Balfour June 9-13, 2024 and encourages the zone to recruit new rules people and is willing to assist anyone interested in pursuing rules training. April shared information regarding the BC Junior Golf Player Development Trust Fund and that she will be officiating at the Western Canadian Blind Championship held in July at St. Eugene's and Bootleg Gap.

Report accepted as presented.

The chair thanked April for her commitment to assist with the rules and requests club captains to approach their clubs for individuals interested in taking the rules training.

(action item)

CORRESPONDENCE

None

OLD BUSINESS

a) Zone 1 Rules Person

Zone 1 needs to recruit a new Rules person and enlists all club captains to approach their club and source out individuals willing to work towards being a qualified rules person through on-line courses.

Also noted in Chair's report and Rules report

(action item)

b) Election of Executive Committee

April 29, 2023 AGM adopted motion:

MOTION:

That Michelle Hansen be appointed Zone Chair for the 2023/2024 period, Kathleen Elias be appointed Zone Vice Chair for the 2023/2024 period, Judy Madelung be appointed Zone Secretary/Treasurer for the 2023/2024 period, and Linda Tamblyn be appointed Zone Director for the 2023/2024 period.

The 2023/2024 period term was referenced in error, per BC Golf bylaw 8.10 which stipulates Zone 1 elections are to be conducted on the odd year for a two (2) year term.

Michelle stated the executive will review of bylaw terminology with BC Golf.

(action item)

NEW BUSINESS

a) LEVIES

An engaged discussion with attendees presented to following questions:

- Who is required to pay the levy
- How have levies collected by the zone
- Inconsistent collection methods or no collection methods (Cranbrook paid 2022 and has 2023 ready)
- How are levies utilized by the zone
- Are levies still required

The executive is directed to review BC Golf levy requirements and establish procedures and liaison protocols regarding:

- how to communicate with zone 1 clubs
- how to collect levies from participating clubs
- establishing protocols for tournament fees for non-participating clubs
- identify contacts at BC Golf and confirm levy payment dates

Executive to proceed in the collection of 2023 levies from participating clubs, and

present procedure details prior to the 2024/2025 season.

(action item)

Leslie Weaver advised the Cranbrook Golf Club will be providing payment in the amount of \$1,500 for 2023 club levies.

b) PINS

Michelle advised she was in contact with Andy Fung at BC Golf and was advised one representative from the zone needs to order pins.

Open discussion confirmed some clubs wanted to order pins and others not as much.

The Secretary/Treasurer will be recognized as the zone representative for ordering pins and orders will be placed twice a season (June 30th and Oct 31st).

Clubs are advised to email Judy prior to the deadlines so the order cost can be sourced, and clubs can then forward payment to the zone and the order can be placed.

(action item)

c) STATUS OF ZONE 1

Open discussion:

- The zoom meeting was well received and alleviated the need for members to travel, was a time-saver, and there were no meeting expenses (lunch, travel reimbursements) compared to the in-person AGM meeting model.
- Request made to include breakout rooms for individual group discussions/pass exchanges if 2025 AGM is held virtually.
- Feedback for moving forward.

d) 2025 ZONE TOURNAMENT (date and host club)

- An East Kootenay club is scheduled to host
 - Leslie Weaver will contact Golden and ask if they are willing to host.

(action item)

e) STATUS OF EXECUTIVE POSITIONS – ZONE DIRECTOR

- Linda Tamblyn agrees to continue as zone director for 2024/2025.
- Executive to confirm the position term of zone directors.

(action item)

f) FISCAL YEAR DATES

- Executive to contact BC Golf regarding bylaw regarding dates of fiscal year, can they be changed to match the golf season.

(action item)

g) 2025 AGM MEETING DATE, PLACE, FORMAT

- Virtually on April 26, 2025 @ 9:00 a.m. (PDT) 10:00 a.m. (MDT)

(action item)

MEETING ADJOURNED – Adjourned at 11:17 am (PDT)

M

Financial Statement - Supplement to Treasurer Report presented at meeting

**BC ZONE 1 WOMENS COMMITTEE
Financial Statement at March 31, 2024**

	Revenue	Expenses	
Chequing account			\$ 8,579.29
Shares account			<u>\$ 36.12</u>
Opening Balance April 1, 2023			\$ 8,615.41
BC Golf grant 2022	\$ 750.00		
2022 Levy - Cranbrook Golf Club	\$ 2,000.00		
2023 Zone tourney subsidy (\$40x32)		\$ 1,280.00	
Subsidy - Zone Meeting mileage		\$ 955.24	
Stipend - Ladies Provincial		\$ 800.00	
Stipend - Sr. Ladies Provincial		\$ 800.00	
Rules official expenses		\$ 447.85	
Meals - Zone-1 Executive meeting		\$ 123.06	
Bank - Printed Statement Fee		\$ 36.00	
Bank - Service Charges		\$ 24.00	
Bank - Shares dividend	<u>\$ 2.25</u>		
	\$ 2,752.25	\$ 4,466.15	
Chequing account			\$ 6,863.14
Shares account			<u>\$ 38.37</u>
Account Summary at March 31, 2024			\$ 6,901.51

2024 RESOURCES – BRITISH COLUMBIA GOLF

- the Zone 1 webpage <http://www.bcgazone1.org/>
- the 2024 fixture sheet <https://britishcolumbiagolf.org/news/2863-2019-women-s-fixture-sheet>
- general resources, pin rounds <https://britishcolumbiagolf.org/zones/zone-resources>
- resources per zone: <https://britishcolumbiagolf.org/zones/zone-resources?highlight=WyJ6b25lIiw9uZSdzliwiem9uZSciXQ==>
- rules <https://britishcolumbiagolf.org/rules>
- rules workshop <https://www.golfgenius.com/pages/9241117109575010523>
- club resources (manuals) <https://britishcolumbiagolf.org/uncategorized/187-club-resources?highlight=WyJjbHVlIiw9uZSdzliwiem9uZSciXQ==>
- bylaws and policies <https://britishcolumbiagolf.org/about/policies6>

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